



Republic of the Philippines
SANGGUNIANG BAYAN
Taytay, Rizal

DO No. 2509 – 036

ORDINANCE NO. 863 series of 2025

AN ORDINANCE CREATING NEW PLANTILLA POSITIONS IN THE MUNICIPAL ENGINEERING OFFICE OF THE MUNICIPALITY OF TAYTAY, RIZAL, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES

Authored and Sponsored by: Coun. Joanne Marie P. Calderon
Sponsored by: Vice Mayor Jan Victor B. Cabitac
Coun. John Tobit E. Cruz
Coun. Ma. Elaine T. Leonardo
Coun. Kristofer Charls S. Esguerra
Coun. Patrick John P. Alcantara
Co-Sponsored by: Coun. Rulf Marius G. Valera
Coun. Carizza A. Cortez
Coun. Michell B. Bermundo
LnB President Roseller Z. Valera
SK Fed. Pres. Lucia Marie D. Alcantara

WHEREAS, under Republic Act No. 7160, also known as the “Local Government Code of 1991”, empowers local government units to create positions and determine compensation for officials and employees within the budgetary limitations and guidelines set by the Civil Service Commission (CSC) and Department of Budget and Management (DBM);

WHEREAS, the Municipal Engineering Office serves as one of the frontline offices that are responsible for infrastructure and public work projects, to ensure the successful implementation of those programs through administration, coordination, supervision and control that includes overseeing the construction and maintenance of roads, public buildings and other facilities that promotes the general welfare of the community;

WHEREAS, the exigency of the service demands that the current personnel structure of the Office of the Municipal Engineer of Taytay, Province of Rizal, be augmented, all for the interest of discharging swiftly its functions and further improving the delivery of services and meet the growing demands of the community;

WHEREAS, the Municipal Human Resource Management Office (HRMO), the Municipal Budget Office and the Local Finance Committee (LFC) have reviewed the proposal for the creation of additional positions based on functional needs and budget availability;

NOW THEREFORE, BE IT ORDAINED, by the 13th Sangguniang Bayan of Taytay, Rizal, in session duly assembled, that:

Section 1. Creation of New Plantilla Positions - The following Plantilla positions are hereby created under the Municipal Engineering Office with the corresponding salary grades and qualifications:

1. TWO (2) ENGINEER II (SG-16)
Qualifications Standard:
 Education : Bachelor's Degree in Engineering
 Training : 4 hours of Relevant Training
 Experience : 1 year Relevant Experience
 Eligibility : RA 1080

2. ONE (1) ENGINEER I (SG-12)
Qualifications Standard:
 Education : Bachelor's Degree in Engineering
 Training : None Required
 Experience : None Required
 Eligibility : RA 1080

3. ONE (1) ELECTRICIAN GENERAL FOREMAN (SG-11)
Qualifications Standard:
 Education : High School Graduate or Completion of Relevant Vocational /
 Trade Course
 Training : 8 hours of Relevant Training
 Experience : 2 years Relevant Experience
 Eligibility : Electrician (CSC MC 10, s. 2013 - Cat. II)

4. FOUR (4) ENGINEERING AIDE (SG-4)
Qualifications Standard:
 Education : High School Graduate or Completion of Relevant Vocational /
 Trade Course
 Training : None Required
 Experience : None Required
 Eligibility : None Required

5. TWO (2) ELECTRICIAN (SG-4)
Qualifications Standard:
 Education : High School Graduate or Completion of Relevant Vocational /
 Trade Course
 Training : None Required
 Experience : None Required
 Eligibility : Electrician (CSC MC 10, s. 2013 - Cat. II)

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Section 2. Appropriation of Funds - The amount necessary to cover the salaries, benefits, and other emoluments of the newly created positions shall be charged against the available funds of the Municipality and shall be included in the succeeding Annual Budget of the Local Government Unit.

Section 3. Compliance with Civil Service and DBM Rules - The filling of the created positions shall be in accordance with Civil Service Commission (CSC) rules and regulations and DBM organizational staffing and compensation guidelines.

Section 4. Separability Clause – If, for any reason, any part or provision of this Ordinance is declared unconstitutional or invalid, the other parts or provisions not affected thereby shall remain in full force and effect.

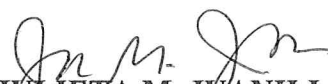
Section 5. Repealing Clause - All ordinances, resolutions, rules, and regulations inconsistent with this Ordinance are hereby repealed or modified accordingly.

Section 6. Effectivity - This Ordinance shall take effect immediately upon approval and compliance with the posting requirements.

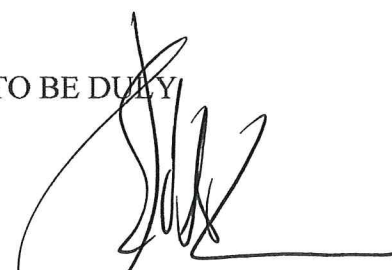
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ENACTED, this 6th day of October 2025, 3:28 PM at the Sangguniang Bayan Session Hall, Municipality of Taytay, Province of Rizal.

I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay on second reading on September 29, 2025 and was passed on third and final reading on October 6, 2025, during the 14th Regular Session held on the 6th day of October 2025.


JULIETA M. JUANILLO
Secretary to the Sanggunian

ATTESTED AND CERTIFIED TO BE DULY
ADOPTED BY HIS HONOR


HON. JAN VICTOR B. CABITAC
Municipal Vice Mayor / Presiding Officer

APPROVED BY HIS HONOR
DATE OCT 21 2025


HON. ALLAN MARTINE S. DE LEON
Municipal Mayor