



Republic of the Philippines  
**SANGGUNIANG BAYAN**  
Taytay, Rizal

DO No. 2507 – 014

**ORDINANCE NO. 855 series of 2025**

**AN ORDINANCE ESTABLISHING THE HEALTHY PUBLIC FOOD  
PROCUREMENT POLICY OF THE MUNICIPALITY OF TAYTAY, RIZAL**

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WHEREAS, high sodium intake and low intake of whole grains and fruits are among the leading dietary factors contributing to non-communicable diseases (NCDs) on a global scale. Cardiovascular diseases (CVDs) rank as the leading cause of diet-related deaths worldwide, followed by cancers and diabetes mellitus type II;

WHEREAS, in the Philippines, NCDs account for 68% of all deaths, and one in every three Filipinos is likely to die before the age of 70 from one of the four major NCDs—CVDs, cancer, diabetes, or chronic respiratory diseases;

WHEREAS, according to the 2018-2019 Expanded National Nutrition Survey, 15.0% of Filipino adults aged 20-59 have elevated blood pressure, the prevalence of which did not differ whether they came from urban or rural areas. The increase in blood pressure is largely attributed to intake of foods high in sodium content and those high in saturated fats;

WHEREAS, according to the same survey, the prevalence of high fasting glucose among Filipinos has also been rapidly increasing. In 2018, high fasting glucose was observed in 6.9% of Filipino adults. This represents a 1.5% increase from 2013 and a 2.1% increase from 2008. High fasting glucose is an indication that the body cannot efficiently lower the blood sugar, increasing the risk of developing diabetes mellitus type II;

WHEREAS, according to the 2019-2020 Expanded National Nutrition Survey, in the province of Rizal, five out of every ten adults are either obese or overweight, while four out of every ten school-age children are classified as underweight, overweight, or obese;

WHEREAS, Article II, Section 15 of the 1987 Philippine Constitution ensures that the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, Section 16 of Republic Act No. 7160, or the General Welfare Clause of the Local Government Code, mandates that every local government unit (LGU) shall promote the general welfare and the health and safety of its inhabitants;

WHEREAS, LGUs directly impact their constituents' food choices and overall nutrition, through the food they procure and serve in municipality-administered institutions and during municipality-funded activities. Thus, the Municipal Government of Taytay is in a unique position to promote its citizens' health and nutrition through a healthy food procurement policy;

WHEREAS, Section 75 of R.A. No. 12009, otherwise known as the New Government Procurement Reform Act, requires procuring entities to develop "Inclusive Procurement Programs" to provide equal opportunities to the vulnerable and marginalized sectors, as well as microenterprises, social enterprises, and startups;

WHEREAS, Section 47 of R.A. No. 12009 and Section 75.3 of its Implementing Rules and Regulations (IRR) allows procuring entities to incorporate social criteria, which includes social and community benefits, into its bidding documents as part of their supplier selection criteria, technical specifications, award criteria, or contract performance clauses;

WHEREAS, Section 11 of Republic Act No. 11321, or the Sagip Saka Act, allows national and local government agencies to directly purchase agricultural and fishery products from accredited farmers and fisherfolk cooperatives and enterprises. This procurement is exempt from the application of the bidding process but is subject to negotiated procurement;

NOW THEREFORE, BE IT ORDAINED, by the 13<sup>th</sup> Sangguniang Bayan of Taytay, Rizal, in session duly assembled, that:

**Section 1. Short Title** - This Ordinance shall be known as the "**Healthy Public Food Procurement Ordinance**" of the Municipality of Taytay.

**Section 2. Declaration of Policy** - It is hereby declared the policy of the Municipality of Taytay to promote the general welfare, health, and safety of the municipality's residents, employees, and beneficiaries. Towards this end, the Taytay Municipal Government shall endeavor to establish a healthy food environment within the Municipality of Taytay, by requiring compliance with the nutrition standards for publicly procured food and encouraging compliance with the nutrition standards for food prepared, served, and/or sold by food concessionaires in LGU-owned and managed facilities.

**Section 3. Scope** - This Ordinance shall apply to all offices, departments, institutions, and task forces of the Municipal Government of Taytay. It shall also apply to all entities involved in the process of procuring or supplying food for the Municipal Government of Taytay, including food suppliers and food concessionaires in LGU-owned and -managed facilities.

**Section 4. Definition of Terms** - For purposes of this Ordinance, the term:

- a. **End-user** refers to all municipal government departments, offices, institutions and task forces that procure food for any purpose (i.e., Municipal Social Welfare and Development Office);
- b. **Facilities** refer to any physical structure used by LGUs to deliver services or perform specific functions (i.e., public markets, barangay halls, etc.);
- c. **Food concessionaire** refers to a private entity renting or leasing space in any facility owned or managed by the LGU who sells food to the general public;
- d. **Food supplier** refers to a person or food service establishment that is engaged or hopes to be engaged in supplying food to end-users through participation in the Taytay Municipal Government's food procurement process;
- e. **Whole food** refers to food which have undergone minimal or no processing or refining, and contain limited or no additives or other artificial ingredients;



- f. **Healthy food ingredients** refer to food or components of food that adhere to the prescribed criteria for essential nutrients, recommended portion sizes, and other dietary guidelines established within the Taytay Nutrition Standards in Section 6 of this Ordinance;
- g. **Institutions** refer to any public organization or entity, including but not limited to health centers, shelters, and any other similar establishment, that are operated or managed by the Taytay Municipal Government or that receive funding or support therefrom for their operations;
- h. **Lead Agency** refers to the Taytay Municipal Government office responsible for overall coordination, implementation, and monitoring of a specific program, project, or ordinance. In the context of this Ordinance, the Lead Agency specifically refers to the Office of the Municipal Mayor, whose functions are outlined in Section 13(a) herein;
- i. **Supporting Lead Agency** refers to the Taytay Municipal Government office tasked with assisting the Lead Agency in the effective implementation of a specific program, project, or ordinance. In the context of this Ordinance, the Supporting Lead Agency specifically refers to the Office of the Municipal Administrator, whose functions are outlined in Section 13(b) herein;
- j. **Short-term targets** refer to objectives that the Taytay Municipal Government aims to achieve within one (1) year from the enactment of this Ordinance. These targets focus on establishing foundational practices and initiating early progress assessments in implementing this Ordinance;
- k. **Middle-term targets** refer to objectives aimed at achieving measurable progress within one (1) to three (3) years from the enactment of this Ordinance. These targets build upon the achievements of short-term objectives and focus on enhancing implementation effectiveness and expanding coverage; and
- l. **Long-term targets** refer to objectives aimed at achieving sustained impact and lasting change beyond three (3) years from the enactment of this Ordinance. These targets reflect the broader vision of the Ordinance and focus on achieving significant improvements in public health and nutrition outcomes.

Unless otherwise provided, the definition of terms in R.A. No. 12009, its Implementing Rules and Regulations, and GPPB Resolutions and Executive Issuances are likewise adopted in this Ordinance

**Section 5. Taytay Bids and Awards Committee (BAC) Technical Working Group (TWG) For Food** - The BAC-Goods and Services shall ensure that the Technical Working Group for Food is composed of experts qualified to verify compliance with the Taytay Nutrition Standards by bidders with the lowest calculated bid during post-qualification. The rules on conflict of interest under Rule IX, Sec. 1 of the Implementing Rules and Regulations of Republic Act No. 6713 shall apply to members of the TWG.

The BAC TWG for Food shall assist the BAC in the (i) review of technical specifications, scope of work, and terms of reference, (ii) review of bidding documents, (iii) eligibility screening, (iv) evaluation of bids, (v) post-qualification, (vi) resolution of requests for reconsiderations, and (vii) other matters as the BAC-Goods and Services may assign to it from time to time.

**Section 6. Nutrition Standards for Food Procurement** - The Taytay Nutrition Standards are composed of the General Standards (Annex A) and the Specific Standards (Annex B to D).

All food, including meals, snacks, and beverages procured, prepared and/or served by the Taytay Municipal Government must follow the General Standards (Annex A). Food concessionaires in LGU-owned and -managed facilities are likewise encouraged to follow the General Standards (Annex A).

Food suppliers and end-users must comply with the following specific standards:



If supplying and/or preparing food for:	Applicable Specific Standards
a. Hospitals, rehabilitation centers, child development centers, and other institutions that prepare meals and snacks in-house	Annex B and C
b. Departments and offices that serve meals and snacks for meetings, trainings, conferences, and other similar functions	Annex C
c. Other cluster / institution-specific functions	Annex D

The Municipal Nutrition Action Office shall review and update the Taytay Nutrition Standards attached as Annexes A to D of this Ordinance every three (3) years, in line with the formulation of the Local Nutrition Action Plan (LNAP). Any proposed revisions to these nutrition standards shall only require ratification by the Sangguniang Bayan.

All barangays are encouraged to incorporate the Taytay Nutrition Standards in their procurement policies and/or appropriation ordinances.

**Section 7. Exemptions for Religious Considerations and Cultural Celebrations -** In view of ensuring respect for diverse religious practices and cultural traditions, the Office of the Municipal Mayor, as the Lead Agency, in coordination with the Municipal Nutrition Action Office, shall grant exemptions to the Taytay Nutrition Standards in Section 6 of this Ordinance for religious considerations and cultural celebrations organized by the Taytay Municipal Government, such as the annual Adobo Festival.

When granting exemptions for religious considerations, the Lead Agency, in coordination with the Municipal Nutrition Action Office, shall consult with relevant Taytay Municipal Government offices, such as the Muslim Affairs Consultative Council, as well as other religious organizations, in order to ensure the exemptions adequately accommodate religious considerations and promote inclusivity.

In extreme circumstances during declared calamities or emergencies, the provision of prepackaged food items may exceed the allowable limits for nutrients of concern may be permitted only after the LGU has first exhausted all practicable means to procure or prepare food items compliant with the nutrition standards. This temporary measure recognizes the urgent need to ensure food availability, accessibility, and immediate relief for affected populations. While such food items may not fully comply with the established nutrition standards, their distribution shall be guided by principles of food safety.

These exemptions shall be incorporated into the guidelines to be drafted by the Lead Agency to implement this Ordinance. The Municipal Nutrition Action Office shall likewise develop reference materials or tools on exemptions to facilitate the implementation and monitoring of this Ordinance.

**Section 8. Procedures for Food Procurement -** In addition to the requirements under R.A. No. 12009 and its Implementing Rules and Regulations for the procurement of goods, end-users shall follow this procedure for procuring all food supplies:

- a. **Preparation of Procurement Documents –** End-users shall ensure that food items in the respective Project Procurement Management Plans (PPMPs) comply with the Taytay Nutrition Standards in Section 6 of this Ordinance. If PMMPs have already been issued in compliance with the [most recent budget memorandum] issued by the Office of the Taytay Municipal Mayor, this Ordinance shall be applied to the preparation of the next PPMPs and appropriate amendments of the current PPMPs.



## **b. Food Procurement Procedures**

### **1. Bidding**

- i. **Procurement Planning** – End-users shall also include compliance with the certification of food items, meals and/ or snacks in the bidding documents under the technical specifications.
- ii. **Omnibus sworn statement for bidders** – Bidders shall be required to execute and submit the required Omnibus Sworn Statement that shall include a warranty that the food item, meals and/or snacks offered to be supplied is compliant with Taytay Nutrition Standards pursuant to Section 6 of this Ordinance.
- iii. **Post-qualification** – Once the bidder with the lowest calculated bid (LCB) or single calculated bid situation covered by Sec. 65 of RA 12009, the BAC-Goods and Services, with the assistance of the BAC TWG for Food, shall verify and validate the bidder's compliance with the Taytay Nutrition Standards pursuant to Sec. 63.

The BAC-Goods and Services, through the BAC TWG for Food, may conduct document verification, testing or sampling of the food products, site inspection, or employ other means necessary to validate the bidder's qualifications, pursuant to Section 63 of R.A. No. 12009. The BAC-Goods and Services may also check for previous violations or non-compliance with standards by bidders in Taytay or other government contracts. The BAC TWG for Food, in coordination with the Office of the Municipal Mayor, as the Lead Agency, may conduct random sampling and inspection throughout contract implementation.

2. **Framework Agreement** – Pursuant to GPPB Resolution No. 27-2019, end-users may establish a Framework Agreement with food suppliers for the procurement of food, including meals, snacks, and beverages, in times of emergencies and calamities. The Framework Agreement shall include a provision that requires the food supplier to comply with the Taytay Nutrition Standards in Section 6 of this Ordinance as one of its duties and obligations of the concessionaire. This will ensure that even in crisis situations, the procurement of food maintains a commitment to meeting the established nutrition standards.
3. **Other Modalities of Procurement** – Pursuant to Section 11 of R.A. No. 11321, all offices, departments, institutions, and task forces of the Municipal Government of Taytay may likewise directly purchase agricultural and fishery products from accredited farmers and fisherfolk cooperatives and enterprises, subject to negotiated procurement instead of the bidding process. Furthermore, to streamline the procurement process and ensure the availability of diverse food suppliers, the Municipal Government of Taytay may enter into tripartite agreements with accredited cooperatives and enterprises, as well as other farmers and fisherfolk not accredited as such, as deemed necessary and expedient.

The Municipal Agricultural Office, in collaboration with the Municipal Nutrition Action Office, shall develop and implement a program that will encourage community participation throughout the procurement process.

**Section 9. Voluntary Compliance by Food Concessionaires in LGU-Owned and Managed Facilities** - Food concessionaires may opt to voluntarily comply with the Taytay Nutrition Standards in Section 6 of this Ordinance for all food, including meals, snacks, and beverages prepared, served, and/or sold.

**Section 10. Incentives for Food Concessionaires that Voluntarily Comply with the Taytay Nutrition Standards** - The Office of the Municipal Mayor as Lead Agency, shall provide incentive schemes for food concessionaires that voluntarily comply with the Taytay



Nutrition Standards in Section 6 of this Ordinance, which may include, but is not limited to, the following:

1. Promotion and public recognition through various channels, such as websites, social media, and local publications;
2. Priority in contracting out in LGU-owned and -managed facilities;
3. Opportunity to avail of the capacity building programs in Section 14 of this Ordinance; and
4. Opportunity to request for assistance from national government agencies in coordination with the Lead Agency in accordance with Section 16 of this Ordinance; or
5. Such other incentives as the Lead Agency may determine

The Lead Agency may also establish a recognition and certification program to acknowledge and reward food concessionaires that voluntarily comply with the Taytay Nutrition Standards.

**Section 11. Local Sourcing of Whole Food and Healthy Food Ingredients** - The Municipal Agricultural Office, in collaboration with the Municipal Nutrition Action Office, shall develop and implement a program that will promote the local sourcing of whole food and healthy food ingredients by end-users, food suppliers, and food concessionaires from local farmers, fisherfolk, whole food suppliers, and other micro, small, and medium enterprises (MSMEs). This program may include the following:

- a. Encouraging collaboration with traditional markets as suppliers of whole food by coordinating with vendors' cooperatives and other stakeholders in traditional markets;
- b. Establishing a coordination mechanism that will facilitate direct access by prospective food suppliers to local farmers, fisherfolk, and whole food suppliers in Taytay and in neighboring cities or municipalities;
- c. Providing incentives to food suppliers and food concessionaires that locally source whole food and healthy food ingredients from MSMEs;
- d. Providing assistance to local farmers, fisherfolk, and whole food suppliers to meet the demand of local whole food and healthy food ingredients; or
- e. Promoting sustainable agriculture practices, such as composting and others.

The Municipal Agricultural Office shall develop and submit a program implementation plan to the Lead Agency within thirty (30) days after the effectivity of this Ordinance.

**Section 12. Healthy Public Food Procurement (HPFP) Certificate of Food Suppliers** - To be eligible to participate in the procurement processes, food suppliers must obtain a valid Healthy Public Food Procurement (HPFP) Certificate. The Municipal Nutrition Action Office shall be responsible for managing the application, review, issuance, and renewal of HPFP Certificates for eligible food suppliers.

Certification requirements may include, but are not limited to, the following:

1. Submission of cycle menus;
2. Compliance with the food and sanitation regulations of the Taytay Municipal Government, including but not limited to submission of a Sanitation Permit from the Municipal Health Office Food Handlers Certificate as proof of compliance with food handling and safety requirements;
3. Attendance and participation in trainings conducted by the Municipal Nutrition Action Office and the Municipal Agricultural Office on the Taytay Nutrition Standards, as a prerequisite to the certification process; and
4. Such other requirements as the Municipal Nutrition Action Office may determine.

The HPFP Certificate must be attached to the bidding documents submitted by eligible food suppliers to the BAC-Goods and Services. Failure to submit the HPFP Certificate will result



in the rejection of bidding documents by the BAC-Goods and Services. The Municipal Nutrition Action Office, the BAC-Goods and Services, and the BAC TWG for Food may require the food supplier to present an original copy of a valid HPFP Certificate at any time throughout the procurement process and contract implementation for verification purposes.

The HPFP Certificate shall be valid for the duration of the cycle menu of the food supplier, and may be renewed each time the menu changes, subject to the submission and approval of certification renewal requirements. The HPFP Certificate shall also serve as a commitment for food suppliers to comply with the Taytay Nutrition Standards. Should food suppliers fail to comply with the nutrition standards, the Municipal Nutrition Action Office shall have the authority to suspend validity of the Certificate, pending attendance in re-training sessions and other compliance requirements it may deem necessary.

The HPFP Certificate Process Flow Chart is attached to this Ordinance as Annex F. The Municipal Nutrition Action Office may revise Annex F of this Ordinance as needed. Any proposed revisions to these nutrition standards shall only require ratification by the Sangguniang Bayan.

**Section 13. Roles and Responsibilities of Taytay Municipal Government Departments and Offices** - Taytay Municipal Government departments and offices shall have the following roles and responsibilities:

- a. **Office of the Municipal Mayor** - The Municipal Mayor may, by written order, designate the Office of the Municipal Administrator as the Lead Agency for purposes of this Ordinance. In such case, all references to the "Lead Agency" herein shall be construed to refer to the Office of the Municipal Administrator for the duration of the designation, without prejudice to the Mayor's overall policy oversight and supervision.
1. Lead the development of an implementation, monitoring, and evaluation plan for this Ordinance;
  2. Issue detailed guidelines to implement this Ordinance, as appropriate;
  3. In coordination with the Municipal Health Office, set short-term, middle-term, and long-term targets for the implementation of this Ordinance in relation to the Taytay Municipal Government's commitments to [relevant international / national commitments on the environment, health, and nutrition];
  4. Coordinate with all departments and offices, including end-users, in implementing this Ordinance;
  5. Coordinate with national government agencies in implementing this Ordinance;
  6. Coordinate with the Municipal Nutrition Action Office for the integration of this Ordinance in the Municipality's Local Nutrition Action Plan;
  7. In coordination with the Municipal Nutrition Action Office, grant exemptions to the Taytay Nutrition Standards for religious considerations and cultural celebrations organized by the Taytay Municipal Government in accordance with Section 7 of this Ordinance;
  8. In coordination with the Municipal Nutrition Action Office, consult with relevant Taytay Municipal Government offices, such as the Muslim Affairs Consultative Council, as well as other religious organizations, to ensure the exemptions adequately accommodate religious considerations and promote inclusivity in accordance with Section 7 of this Ordinance;
  9. Provide incentive schemes for food concessionaires that voluntarily comply with the Taytay Nutrition Standards in accordance with Section 10 of this Ordinance;
  10. Coordinate with the Municipal Public Information Office in developing and implementing a social and behavior change communications campaign in accordance with Section 15 of this Ordinance;
  11. In coordination with the Municipal Health Office and the Municipal Nutrition Action Office, monitor and evaluate the implementation of this Ordinance for the first six (6) months and every year after, and submit a report providing appropriate



recommendations to the Sangguniang Bayan in accordance with Section 17 of this Ordinance; and

12. Perform other roles and functions as deemed necessary for the implementation of this Ordinance, including the delegation of tasks to appropriate offices and/or individuals, and the assignment of new tasks to further the objectives of this Ordinance.

**b. Office of the Municipal Administrator** - The Office of the Municipal Administrator, as the Supporting Lead Agency, shall assist the Lead Agency in ensuring the effective implementation of this Ordinance. Its specific functions include:

1. Assist the Lead Agency in the development of an implementation, monitoring, and evaluation plan for this Ordinance;
2. Assist the Lead Agency in the formulation and dissemination of detailed guidelines to implement this Ordinance, as appropriate;
3. Assist the Lead Agency in coordinate with all departments and offices, including end-users, to ensure seamless collaboration and cooperation in implementing this Ordinance;
4. Assist the Lead Agency in monitoring and evaluating the progress of this Ordinance, ensuring the achievement of short-term, middle-term, and long-term targets;
5. Assist the Lead Agency in the preparation of reports and recommendations to the Sangguniang Bayan; and
6. Perform other roles and functions as may be assigned by the Lead Agency.

**c. Municipal Nutrition Action Office** - The Municipal Nutrition Action Office shall perform the following functions:

1. Integrate this Ordinance in the Municipality's Local Nutrition Action Plan (LNAP);
2. Review and update the Taytay Nutrition Standards attached as Annexes A to D of this Ordinance every three (3) years, in line with the formulation of the LNAP;
3. Develop reference materials and tools (i.e., checklists, scorecards, localized nutrition standards, reference guide to religious and cultural exemptions, etc.) to facilitate implementation and monitoring of this Ordinance;
4. Coordinate with the Lead Agency to grant exemptions to the Taytay Nutrition Standards for religious considerations and cultural celebrations organized by the Taytay Municipal Government in accordance with Section 7 of this Ordinance;
5. Coordinate with the Lead Agency in consulting with relevant Taytay Municipal Government offices, such as the Muslim Affairs Consultative Council, as well as other religious organizations, to ensure the exemptions adequately accommodate religious considerations and promote inclusivity in accordance with Section 7 of this Ordinance;
6. Collaborate with the Municipal Agricultural Office in developing and implementing a program that will promote sustainable agriculture and the local sourcing of healthy food and healthy food ingredients by end-users, food suppliers, and food concessionaires from local farmers, fisherfolk, whole food suppliers, and other MSMEs in accordance with Section 11 of this Ordinance;
7. Establish education and training programs to support the capacity of end-users, food suppliers, and food concessionaires to effectively comply with the Taytay Nutrition Standards pursuant to Sections 11 and 14 of this Ordinance;
8. Conduct trainings to assist end-users in integrating the nutrition standards into the technical specifications of PPMPs and other procurement documents pursuant to Section 14 of this Ordinance;
9. Manage the application, review, issuance, and renewal of HPFP Certificates for eligible food suppliers pursuant to Section 12 of this Ordinance;



10. Coordinate with the Municipal Public Information Office, develop and implement a social and behavior change communications campaign in accordance with Section 15 of this Ordinance;
11. Coordinate with the Lead Agency in monitoring and evaluating the implementation of this Ordinance for the first six (6) months and every year after in accordance with Section 17 of this Ordinance;
12. Coordinate with the Municipal Agricultural Office to conduct a feasibility study for applying the Taytay Nutrition Standards in other food settings pursuant to Section 18 of this Ordinance;
13. Assist the Municipal Procurement Office in reviewing the procurement documents to ensure the integration of the Taytay Nutrition Standards in the technical specifications; and
14. Perform other roles and functions as may be assigned by the Lead Agency.

**d. Municipal Health Office** - The Municipal Health Office shall perform the following functions:

1. Assist the Lead Agency in the development of an implementation, monitoring, and evaluation plan for this Ordinance in accordance with Section 17 of this Ordinance;
2. Assist the Lead Agency in setting short-term, middle-term, and long-term targets for the implementation of this Ordinance in relation to the Taytay Municipal Government's commitments to [relevant international / national commitments on the environment, health, and nutrition];
3. Coordinate with the Lead Agency in monitoring and evaluating the implementation of this Ordinance for the first six (6) months and every year after in accordance with Section 17 of this Ordinance;
4. Coordinate with the Municipal Public Information Office, develop and implement a social and behavior change communications campaign in accordance with Section 15 of this Ordinance; and
5. Perform other roles and functions as may be assigned by the Lead Agency.

**e. Municipal Procurement Office** - The Municipal Procurement Office shall perform the following functions:

1. Issue appropriate guidelines for end-users in relation to the preparation of PPMPs and other procurement documents in compliance with this Ordinance;
2. Review the procurement documents to ensure the integration of the Taytay Nutrition Standards in the technical specifications; and
3. Perform other roles and functions as may be assigned by the Lead Agency.

**f. General Services Office** - The General Services Office shall perform the following functions:

1. In coordination with end-users, inspect food supplies upon delivery to ensure compliance with the nutrition standards;
2. Report non-compliance to the Lead Agency, Municipal Nutrition Action Office, and/or BAC-Goods and Services for further action; and
3. Perform other roles and functions as may be assigned by the Lead Agency.

**g. Municipal Agricultural Office** - The Municipal Agriculture Office shall perform the following functions:

1. In collaboration with the Municipal Nutrition Action Office, develop and implement a program that will promote sustainable agriculture and the local sourcing of healthy food and healthy food ingredients by end-users, food suppliers, and food concessionaires from local farmers, fisherfolk, whole food suppliers, and other MSMEs in accordance with Section 11 of this Ordinance;



2. In coordination with the Municipal Nutrition Action Office, conduct training and workshops for, and develop and disseminate relevant resources to, food suppliers and food concessionaires in meeting the Taytay Nutrition Standards in accordance with Sections 11 and 14 of this Ordinance;
  3. In coordination with the Municipal Nutrition Action Office, conduct a feasibility study for applying the Taytay Nutrition Standards in other food settings pursuant to Section 18 of this Ordinance; and
  4. Perform other roles and functions as may be assigned by the Lead Agency.
- h. Municipal Public Information Office** - The Municipal Information Office shall perform the following functions:
1. In coordination with the Lead Agency, the Municipal Health Office, and the Municipal Nutrition Office, develop and implement a social and behavior change communications campaign in accordance with Section 15 this Ordinance; and
  2. Perform other roles and functions as may be assigned by the Lead Agency.
- i. End-users** - All Municipal Government departments, offices, institutions, and task forces that procure food for any purpose are considered end-users with the following tasks under this Ordinance:
1. In coordination with the Municipal General Services Office, inspect food supplies upon delivery to ensure compliance with the Taytay Nutrition Standards and other technical specifications;
  2. Report non-compliance to the Lead Agency, Municipal Nutrition Action Office, and/or BAC-Goods and Services for further action; and
  3. Comply with guidelines for implementation of Sections 6 and 7 of this Ordinance to be issued by the Lead Agency and/or the Municipal Procurement Office.

**Section 14. Capacity Building for End-Users, Food Suppliers, and Food Concessionaires** - The Municipal Nutrition Action Office shall establish education and training programs to build the capacity of end-users, food suppliers, and food concessionaires to effectively comply with the Taytay Nutrition Standards in Section 6 of this Ordinance.

The programs may include:

- a. Workshops, seminars, or other resources to inform end-users, food suppliers, and food concessionaires of the Taytay Nutrition Standards;
- b. Compliance training on implementation of the Taytay Nutrition Standards for all food, including meals, snacks, and beverages prepared, served, and/or sold, including trainings to assist end-users in integrating the nutrition standards in the technical specifications of PPMPs and other procurement documents;
- c. Additional training opportunities to end-users, food suppliers, and food concessionaires on local sourcing of whole food, healthy food preparation, and other related topics, in collaboration with the Municipal Agricultural Office; and
- d. Such other programs as the Municipal Nutrition Action Office and/or Lead Agency may determine.

**Section 15. Social and Behavior Change Communications (SBCC) Campaign** - The Municipal Public Information Office shall develop and implement a social and behavior change communications campaign (SBCC) promoting healthy diet and the Taytay Nutrition Standards targeting the following stakeholders:

- a. End-users;
- b. Food suppliers;
- c. Food concessionaires; and
- d. General public.



The Municipal Public Information Office shall develop and submit the capacity building and communications plan to the Lead Agency within thirty (30) days after the effectivity of this Ordinance.

**Section 16. Coordination with National Government Agencies** - The Lead Agency shall coordinate with national government agencies for implementation of this Ordinance in jointly operated facilities by the Taytay Municipal Government and national government agencies, if any. The Lead Agency may also coordinate with national government agencies to provide assistance to food concessionaires that voluntarily comply with the Taytay Nutrition Standards.

The Lead Agency shall also conduct regular coordination meetings for the implementation, monitoring, and evaluation of this Ordinance between relevant Taytay Municipal Government offices and the following national government agencies: the Department of Health, the National Nutrition Council, the Department of Science and Technology – Food and Nutrition Research Institute, the Department of Social Welfare and Development, the Department of Interior and Local Government, the Department of Agriculture, the Department of Budget and Management, and the Government Procurement Policy Board.

**Section 17. Monitoring and Evaluation** - The Lead Agency shall ensure the proper implementation of this Ordinance. The Lead Agency, in coordination with the Municipal Health Office and the Municipal Nutrition Action Office, shall monitor and evaluate the implementation of this Ordinance and submit a report to the Sangguniang Bayan for the first six (6) months and every year after. In the report, the Lead Agency shall identify policy and implementation gaps and recommend appropriate actions for the consideration of the Sangguniang Bayan.

The Lead Agency, in coordination with the BAC TWG for Food, may conduct random sampling and inspection during the contract implementation stage to monitor that the procured food complies with the Taytay Nutrition Standards in Section 6 of this Ordinance.

The BAC-Goods and Services shall prepare and submit a procurement report to the Lead Agency every six (6) months. Documentation by the BAC TWG for Food shall also be included in this report.

**Section 18. Research and Advocacy** - The Municipal Agricultural Office and the Municipal Nutrition Action Office, in consultation with the Lead Agency and other Taytay Municipal Government departments and offices, shall conduct a feasibility study to identify opportunities for applying the Taytay Nutrition Standards in other food environments in the Municipality of Taytay. The Municipal Agricultural Office, through the Lead Agency, shall submit its report and recommendations to the Sangguniang Bayan as necessary, or in any case, at least once every year.

**Section 19. Implementing Guidelines** - The Lead Agency shall be responsible for issuing the guidelines and policies necessary for the implementation of this Ordinance, provided that other provisions of this Ordinance not requiring additional implementing guidelines or policies shall take effect immediately.

**Section 20. Budget and Appropriation** - For the first year of its implementation, funding for the programs under this Ordinance shall be taken from the Municipality's savings in the 2024 Annual Budget. For the succeeding years, the Lead Agency shall submit a budget proposal for inclusion in the municipal budget.

**Section 21. Repealing Clause** - All other ordinances, orders, issuances, and regulations, which are inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.




**Section 22. Separability Clause** - If any provision of this Ordinance is declared void or unconstitutional, the remaining portions shall not be affected and shall remain in full force and effect.


**Section 23. Effectivity** - This Ordinance shall take effect within fifteen (15) days after posting of copies of this Ordinance in the Taytay Transparency Board within the Municipality of Taytay, Rizal.

ENACTED, this 15<sup>th</sup> day of September 2025, 2:25 PM at the Sangguniang Bayan Session Hall, Municipality of Taytay, Province of Rizal.

I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay on second reading on September 8, 2025 and was passed on third and final reading on September 15, 2025, during the 11<sup>th</sup> Regular Session held on the 15<sup>th</sup> day of September 2025.

  
**JULIETA M. JUANILLO**  
Secretary to the Sanggunian

ATTESTED AND CERTIFIED TO BE DULY  
ADOPTED BY HIS HONOR

  
**HON. JAN VICTOR B. CABITAC**  
Municipal Vice Mayor / Presiding Officer

APPROVED BY HIS HONOR  
DATE OCT 03 2025

  
**HON. ALLAN MARTINE S. DE LEON**  
Municipal Mayor