



Republic of the Philippines
SANGGUNIANG BAYAN
Taytay, Rizal

DO No. 2507 – 001

ORDINANCE NO. 852 series of 2025

**AN ORDINANCE CREATING THE MUNICIPAL VETERINARY SERVICES
OFFICE (MVSO) OF THE MUNICIPALITY OF TAYTAY, RIZAL**

Introduced and Authored by: Coun. John Tobit E. Cruz
Sponsored by: Committee on Civil Service and Local Government
Re-organization
Co-Sponsored by: Vice Mayor Jan Victor B. Cabitac
Coun. Joanne Marie P. Calderon
Coun. Rulf Marius G. Valera
Coun. Ma. Elaine T. Leonardo
Coun. Patrick John P. Alcantara
Coun. Carizza A. Cortez
Coun. Michell B. Bermundo
Coun. Kristofer Charls S. Esguerra
LnB President Roseller Z. Valera
SK Fed. Pres. Lucia Marie D. Alcantara

WHEREAS, Section 15 of the 1987 Philippine Constitution emphasizes the State's commitment to the protection and promotion of the right to health and the instilling of health consciousness among the people;

WHEREAS, Republic Act No. 9842 otherwise known as the Anti-Rabies Act of 2007 mandates that every first class municipality, of which classification the Municipal Government of Taytay falls under, shall establish a veterinary office and appoint a veterinarian;

WHEREAS, Republic Act No. 8485 otherwise known as the Animal Welfare Act of 1989 mandates the protection and promotion of the welfare of all animals in the Philippines by supervising and regulating the establishment and operations of all facilities utilized for breeding, maintaining, keeping, treating or training of all animals either as objects of trade or as household pets;

WHEREAS, pursuant to Chapter II Section 443 (c)(2), the Sangguniang Bayan may create such offices as may be necessary for carry out the purposes of the municipal government;

WHEREAS, the creation of a local veterinary office is essential for the effective enforcement and implementation of national laws and local ordinances pertaining to animal welfare, including the proper handling and disposition of stray animals, the regulation of animal establishments, and the investigation of animal cruelty cases within the municipality;

NOW THEREFORE, BE IT ENACTED, as it is hereby enacted, by the 13th Sangguniang Bayan of Taytay, in session duly assembled, that:

Section 1. Title - This Ordinance shall be known as the "Creation of the Municipal Veterinary Office of Taytay, Rizal".

Section 2. Legal Basis - Section 443 (c) of the Local Government Code of 1991, allows local government units to create offices necessary for their operations. Additionally, Republic Act 9482, otherwise known as the Anti-Rabies Act of 2007 mandates the appointment of a veterinarian and the establishment of a veterinary office in every province, city, and first-class municipality.

Likewise, Executive Order 137 series of 1993 provides for the Implementing Rules and Regulations Governing the Devolution of Certain Powers and Functions of National Meat Inspection Commission to the Local Government Units.

Section 3. Purpose - To establishment of a Municipal Veterinary Office shall strengthen the provision of basic services and facilities to be undertaken by the municipality for promulgating specific policies and procedures governing the proper management of domestic pets, those that may be found in the wild, the flow of poultry, livestock and poultry and livestock products through various stages of marketing and the proper preservation and inspection of such products.

The office shall also play a crucial role in safeguarding public health and animal welfare within the municipality. It shall take the lead in preventing and controlling animal diseases, ensuring food safety through meat inspection, and promoting responsible pet ownership and animal welfare practices.

Section 4. Definition of Terms - The terms for the purpose of this Ordinance shall mean:

- a. **Slaughterhouse**- premises that are approved and registered by the controlling authority in which food animals are slaughtered and dressed for human consumption.
- b. **Animal** - any member of the kingdom Animalia, other than Homo sapiens; is defined as one or more of the following, but not limited to: domestic animal, fowl, livestock, poultry, and swine commonly consumed by people of this municipality.
- c. **Animal Welfare** - pertains to the physical and psychological well-being of animals. It includes, but not limited to, the avoidance of abuse, maltreatment, cruelty and exploitation of animals by humans by maintaining appropriate standards of accommodation, feeding and general care, the prevention and treatment of disease and the assurance of freedom from fear, distress, harassment, and unnecessary discomfort and pain, and allowing animals to express normal behavior.
- d. **Ante Mortem Inspection** - refers to examination of livestock/ poultry before they are slaughtered / dressed.
- e. **Board** - refers to the Municipal Veterinary Inspection Board.
- f. **Food Producing Animal** - refers to all domesticated animals slaughtered for human consumption but not limited to cattle, carabaos, horses, deer, ostrich, poultry, and hogs.
- g. **Food Animal Establishment** - any facility or business that has custody or control of food animals.
- h. **F.M.D.** - refers to Foot and Mouth Disease.
- i. **Hot Meat** - refers to carcasses or meat of livestock/poultry slaughtered/dressed in an authorized or private backyard slaughterhouse or in any place other than the Municipal Abattoir and slaughterhouses accredited by the National Meat Inspection Service (NMIS).

- j. **Livestock** - refers to domestic animals raised for meat and offered for sale to the public.
- k. **Meat Establishment** - premises such as slaughterhouse, poultry dressing plants, meat processing plants, cold storage, warehouse, and other meat storage outlets that are approved by the National Meat Inspection Service (NMIS) in which food animals or meat products are slaughtered, prepared, processed, handled, packed, and stored.
- l. **Meat Handler** - shall mean a person directly involved in the preparation, transport and sale of meat and meat products.
- m. **Meat Handler's License** - refers to the licensing of meat and aquatic resources vendors, meat dealers and meat and stall, shops and *talipapa* owners and operators which shall be exercised within the municipal jurisdiction.
- n. **Meat Hygiene** - all conditions and measures necessary to ensure the safety and suitability of meat and meat products at all stages of the food chain.
- o. **Meat Inspection** - refers to:
1. An act by an official inspector to ensure compliance with the rules and regulations including but not limited to humane handling of slaughter animals' ante and post mortem inspection, quality assurance program, hygiene and sanitation program, good manufacturing program, sanitation standard operating procedures, hazard analysis critical control point program, residue control program on any meat and meat product, meat establishment facilities, transport vehicles and conveyance.
 2. The examination of food, food production facilities establishments, and the management and production systems of food businesses, including examination of documents, finished product testing and registration, and of the origin and destination production inputs and outputs to verify compliance with legal requirements by an agency mandated to perform food safety regulatory and/or enforcement functions.
- p. **Meat Product** - any product capable of use as human food which is made wholly or in part from any meat or other portion of the carcass of any food animals excepting products which contain meat or other portions of such carcasses only in a relatively small proportion or historically have not been considered by consumers as products of the meat industry, and which are exempted from definition as meat product by the Secretary under conditions as he may prescribe to assure that the meat or other portions of such carcasses contained in products are not represented as meat.
- q. **MVSO** - refers to the Municipal Veterinary Services Office.
- r. **NMIS** - National Meat Inspection Service.
- s. **Owner** - any person or persons, firm, association, partnership or corporation, owning, keeping or harboring any animal or animals.
- t. **Poultry** - refers to domestic fowls raised for meat and/or eggs and offered for sale to the public.
- u. **Post Mortem Inspection** - refers to examination of slaughtered / dressed livestock / poultry.
- v. **Unauthorized Slaughterhouse** - refers to any building/ place used for slaughtering of livestock and/or poultry without proper permit, license and/or clearance from the concerned national and/or local government agencies.

- w. **Veterinarian** - a Doctor of Veterinary Medicine who holds a valid license to practice veterinary medicine in the Philippines.
- x. **Zoonotic Diseases** - animal disease that may be acquired by any person.

Section 5. Creation of the Municipal Veterinary Services Office (MVSO) - There is hereby created under this ordinance the Municipal Veterinary Services Office. This shall constitute a new office in the administrative structure of the municipal government of Taytay, Rizal headed by the Municipal Veterinarian.

5.1. The Animal Health Division - This division shall be in charge of the following:

1. **Disease Prevention and Control**
 - a. **Surveillance and Monitoring** - Regularly monitoring animal populations for the presence of diseases, including both livestock and companion animals.
 - b. **Vaccination Programs** - Implementing and managing vaccination campaigns, such as anti-rabies vaccination for pets and other animals.
 - c. **Disease Outbreak Response** - Responding to and managing outbreaks of animal diseases, including implementing containment measures to prevent further spread.
 - d. **Quarantine and Disinfection** - Enforcing quarantine procedures for incoming and outgoing animals to prevent the spread of diseases.
2. **Animal Welfare**
 - a. **Animal Population Control** - Implementing programs for animal population control, including spaying and neutering initiatives.
 - b. **Animal Registration and Licensing** - Overseeing the registration and licensing of animals, particularly pets and livestock.
 - c. **Enforcement of Animal Welfare Laws** - Ensuring compliance with animal welfare regulations and addressing cases of animal cruelty or neglect.
3. **Other Functions**
 - a. **Public Awareness Campaigns** - Educating the public about animal health, zoonotic diseases, and responsible pet ownership.
 - b. **Provision of Veterinary Services** Providing veterinary services, such as treatment, deworming, and castration, to livestock and companion animals.
 - c. **Collaboration with other agencies** - Working with other government agencies, such as the Department of Agriculture and local health offices, to address animal health issues.
 - d. **Laboratory Services** - Conducting laboratory tests to diagnose animal diseases.
 - e. **Emergency Response** - Responding to animal-related emergencies, such as natural disasters or animal attacks.

5.2. Regulatory Services Division - This division shall be in charge of the following:

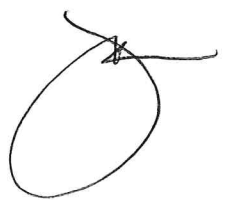
1. **Food Safety**
 - a. **Meat Inspection:** Conducting ante-mortem and post-mortem inspections of slaughtered animals to ensure the safety of meat and meat products for human consumption.
 - b. **Regulation of Slaughterhouses:** Monitoring the operations of slaughterhouses and meat processing facilities to maintain hygiene and sanitation standards.
2. **FMD monitoring and surveillance, rabies, dog pound, hog cholera and other animal diseases;**

3. Shall have all the records of all veterinary activities and reported incidents of animal diseases;
4. Regulate the projects and programs of the municipal government regarding the veterinary activities;
5. Regulate the preparation and sale of meat for human consumption based on national policies, guidelines and standards within their territorial jurisdiction;
6. Inspect and examine all livestock and fowls slaughtered for food and their meat products;
7. Licensing and registration of butchers;
8. Accreditation of livestock farm and establishment; and
9. Exercise such other powers and perform such other activities and functions that may be prescribed by laws and ordinances.

Section 6. General Functions of the Municipal Veterinary Services Office (MVSO) - The Municipal Veterinary Services Office shall have the following functions:

- 6.1. Conduct quarantine operations, seminars, inspection, monitoring, surveillance of meat and meat establishments, access to pertinent records and confiscation, hold order or condemnation of meat and meat items, locally sourced and imported. These include meat and meat products from food animals locally slaughtered in unaccredited and/or accredited facilities, sourced from banned countries, smuggled, undocumented, whether fit or unfit for human consumption, that may pose imminent danger to public health and may carry animal diseases detrimental to the populace and our animal population itself, to any person, firm or corporation engaged in the business of storing, trading, selling, transporting, processing and preparing meat items referred above.
- 6.2. Conduct monitoring and inspection of food establishments relatively using meat and meat-product as raw materials to food, to ensure that food and food-product satisfies the requirements of food laws and that the controls are in place to prevent, eliminate, or reduce risk(s) to consumers.
- 6.3. Conduct Animal Immunizations, Animal Impounding Operations, and Nuisance Animal Confiscations on Public and Privately-Owned Place, Promotion and Implementation of Animal Welfare and Protection in accordance with existing National Laws and Local Regulations.
- 6.4. Responsible for all veterinary activities, such as in the outbreak of highly contagious and deadly diseases and in situation resulting in the depletion of animals for work and human consumption particularly those arising from and in the aftermath of man-made and natural disasters and calamities;
- 6.5. Shall monitor, conduct field inspection and may require those involved in slaughterhouse operation to submit periodic and special reports to the Municipal Mayor, Municipal Veterinary Inspection Board and to the National Meat Inspection Service (NMIS).
- 6.6. Coordinate and recommend to the Municipal Mayor and to the Sanggunian as the case may be on all other matters for the improvement of the quality of livestock, poultry, and other domestic animals used for work or human consumption.

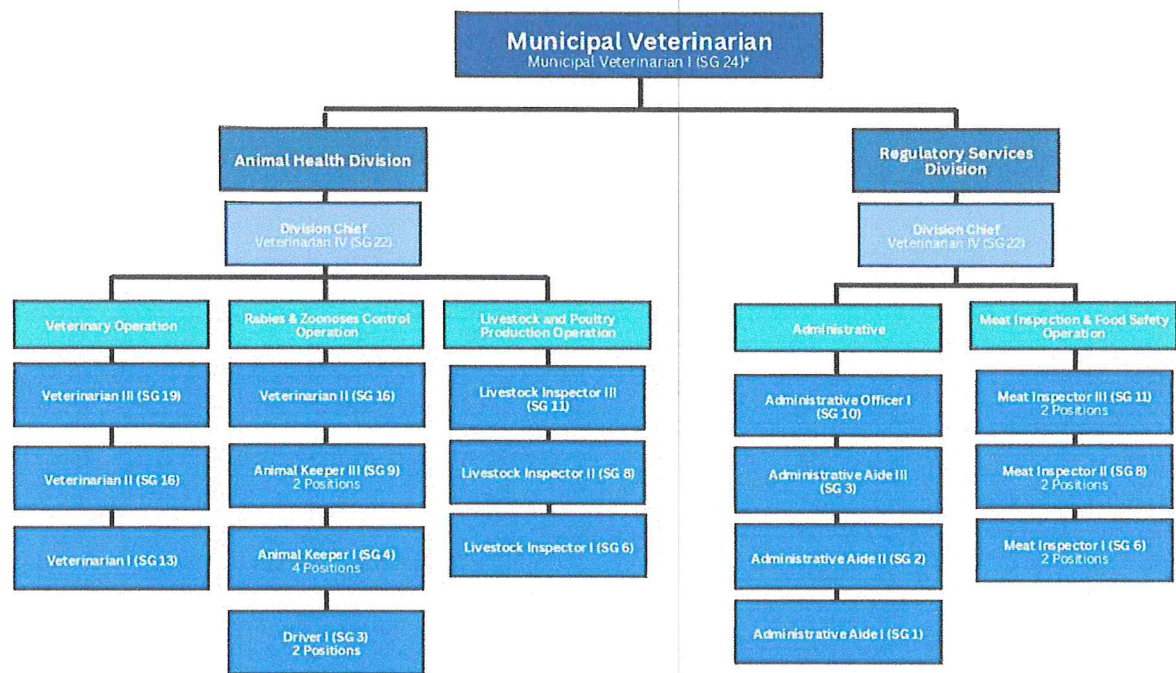
Dr. M. J.



6.7. Exercise such other powers and perform such other duties and functions as maybe prescribed by law or ordinances.

Section 7. Organization Structure of the Municipal Veterinary Services Office (MVSO) - The Veterinary Services Office shall be headed by a Municipal Department Head who shall be a Municipal Veterinarian, and a resident of the municipality. Likewise, the MVSO shall be composed of the following personnel, with the following qualifications and organizational structure:

7.1 The MVSO Organizational Structure



Municipal Veterinary Office
Proposed Organizational Chart

7.2 Plantilla Positions, Qualification Standards, and Status

Plantilla Positions	No. of Items	Salary Grade	Qualification Standards	Status
Municipal Veterinarian	1	SG 24	Must be a Doctor of Veterinary Medicine (RA 1080 Eligible) with at least one (1) year experience in the practice of Veterinary Medicine.	For creation
Veterinary IV	2	SG 22	Must be a Doctor of Veterinary Medicine (RA 1080 Eligible) with three (3) years of relevant experience and sixteen (16) hours of relevant training.	For creation
Veterinary III	1	SG 19	Must be a Doctor of Veterinary Medicine (RA 1080 Eligible) with two (2) years of relevant experience and eight (8) hours of relevant training.	Existing (under MAO)
Veterinary II	2	SG 16	Must be a Doctor of Veterinary Medicine (RA 1080 Eligible) with at least one (1) year of relevant experience and sixteen (16) hours of relevant training.	For creation

Veterinary I	1	SG 13	Must be a Doctor of Veterinary Medicine (RA 1080 Eligible) with no experience and training required.	Existing (under MAO)
Animal Keeper III	2	SG 9	Must be able to read and write with one (1) year of relevant experience and four (4) hours of relevant training.	For creation
Animal Keeper II	4	SG 6	Must be able to read and write with no experience and training required.	(1) Existing under MAO (3) for creation
Animal Keeper I	4	SG 4	Must be able to read and write with no experience and training required.	(3) Existing under MAO (1) for creation
Driver I	2	SG 3	Must be an Elementary School Graduate with no experience and training required	For creation
Livestock Inspector III	1	SG 11	Must have completed at least two (2) years of studies in college and Career Service (Subprofessional) First Level Eligibility with at least two (2) years of relevant experience and eight (8) hours of relevant training.	For creation
Livestock Inspector II	1	SG 8	Must have completed at least two (2) years of studies in college and Career Service (Subprofessional) First Level Eligibility with at least one (1) year of relevant experience and four (4) hours of relevant training.	For creation
Livestock Inspector I	1	SG 6	Must have completed at least two (2) years of studies in college and Career Service (Subprofessional) First Level Eligibility with no experience and training required.	For creation
Administrative Officer I	1	SG 10	Must have a Bachelor's Degree and Career Service (Professional) Second Level Eligibility with no experience and training required.	For creation
Administrative Aide III (Utility Worker II)	1	SG 3	Must be able to read and write with no experience and training required.	For creation
Administrative Aide I	1	SG 1	Must be an Elementary School Graduate with no experience and training required	For creation
Meat Inspector III	2	SG 11	Must have completed at least two (2) years of studies in college and Career Service (Subprofessional) First Level Eligibility with 2 years of relevant experience and 8 hours of relevant training.	(1) Existing under OMM-Slaughterhouse, (1) for creation
Meat Inspector II	2	SG 8	Must have completed at least two (2) years of studies in college and Career Service (Subprofessional) First Level Eligibility with 1 year of relevant experience and 4	For creation

			hours of relevant training.	
Meat Inspector I	2	SG 6	Must have completed at least two (2) years of studies in college and Career Service (Subprofessional) First Level Eligibility with no experience and training required.	(1) Existing under OMM-Slaughterhouse, (1) for creation

All items in this table that are for creation shall now be hereby created, while those existing plantilla positions shall comply with Section 11 of this ordinance for proper transfer and realignment.

Section 8. Power And Functions of the Municipal Veterinarian - The Municipal Veterinarian shall:

- 8.1. Take charge of the Municipal Veterinary Services Office and ensure that it performs all of its functions as mentioned in this Ordinance;
- 8.2. Formulate legislative measures for the consideration of the Sangguniang Bayan and provide technical assistance and support to the Municipal Mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities;
- 8.3. Develop plans and strategies and, upon approval, thereof by the Municipal Mayor, implement the same, particularly those which have to do with veterinary-related activities which the Municipal Mayor is empowered to implement and which the Sangguniang Bayan is empowered to provide;
- 8.4. Advise the Municipal Mayor on all matters pertaining to the slaughter of animals for human consumption and the regulation of slaughterhouse;
- 8.5. Regulate the keeping of domestic animals; regulate and inspect poultry, milk and dairy products for public consumption;
- 8.6. Enforce all laws and ordinances for the prevention of cruelty to animals;
- 8.7. Coordinate with the Municipal Health Office regarding the treatment of animal bites at the Municipal Animal Bite Treatment Center;
- 8.8. Be in the frontline of effort to control the outbreak of highly contagious and deadly diseases among animals and the spread of animal borne diseases that can be passed on to humans including, but not limited to, the imposition of quarantine procedures in coordination with the Municipal Health Officer;
- 8.9. Be in the frontline of efforts to control situations resulting in the depletion of animals for work and for human consumption particularly those arising from and in the aftermath of man-made and natural disasters or calamities including but not limited to the imposition of quarantine procedures in coordination with the Municipal Health Officer;
- 8.10. Train municipal and barangay officials on how to properly catch and transport stray animals to the Municipal Pound; and
- 8.11. Perform such other duties and functions and exercise such other powers as provided by the Local Government Code of 1991 and those prescribed by law or ordinance.

Section 9. Municipal Veterinary Inspection Board - The Municipal Veterinary Inspection Board is hereby established and shall be the policy making body on veterinary matters directly related to the Municipal Veterinary Services Office (MVSO). The board shall be composed of the following:

Chairperson: Municipal Mayor
Co-Chairperson: Municipal Veterinarian

Members:

SB Chairperson, Committee on Agriculture, Fisheries and Aquatic Resources
SB Chairperson Committee on Market and Slaughterhouse
Municipal Health Officer
Representative from the National Meat Inspection Service (NMIS)
Representative from the Local Philippine National Police (PNP)
Representative from the Municipal Market Master
Representative from Civil Society Organizations related to Agriculture

From time to time, the Chair can invite other parties as deemed appropriate or when demand arises. The said Board shall only serve as a policy making body and provide advice to the Municipal Veterinary Services Office.

Section 10. Budgetary And Finance Requirement - All salaries and wages of the items created under this ordinance as well as its maintenance and operations and other costs for the fiscal year beginning 2026 shall be determined by a special committee designated by the Chief Executive for the purpose. During the succeeding years, this office shall henceforth be included as a department in the government structure and receive its corresponding share in the budget process yearly.

Section 11. Re-Alignment of Existing Personnel - In order to maximize the duties and functions of the newly created items in this ordinance, it is desirable to realign personnel presently working under the different Departments of the Municipality to this newly created office especially those primarily responsible for veterinary functions. The salary grade and wages, however, of said personnel shall not be disturbed nor diminished by this re-alignment including their possible salary upgrading to the positions they may occupy in the new office.

The re-alignment mentioned herein above shall be effected only after a resolution to this effect has been adopted by the Sangguniang Bayan and the Local Chief Executive has been issued and made effective.

Section 12. Interim Operations - Considering that the Municipal Veterinary Services Office (MVSO) shall operate on its regular budget at the start of Fiscal Year 2026, an interim office shall start to function to be assumed by temporarily designated personnel to be determined by the Municipal Mayor.

Upon formal assumption of the personnel appointed to the MVSO, the interim appointees shall relinquish their task in favor of the regular MVSO. Appointment to the newly created items, for purposes of expediency and economy may be drawn from existing municipal personnel of any department or section, who may be upgraded upon recommendation of the Personnel Selection Board (PSB) and approval by the Municipal Mayor.

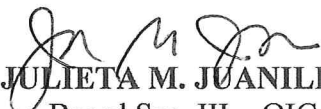
Section 13. Separability Clause - In the event that any article, section, or regulation of this Ordinance is declared unconstitutional or invalid by the courts, such decision shall not affect the overall validity of the Ordinance, except for the specific article, section, or regulation deemed unconstitutional or invalid.

Section 14. Repealing Clause - All other ordinances, orders, issuances, and regulations, which are inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

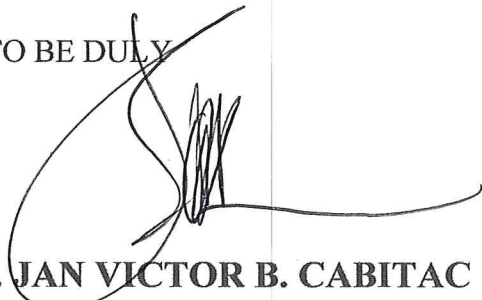
Section 15. Effectivity - This Ordinance shall take effect within fifteen (15) days after posting of copies of this Ordinance in the Taytay Transparency Board within the Municipality of Taytay, Rizal.

ENACTED, this 28th day of August 2025, 5:20 PM at the Sangguniang Bayan Session Hall, Municipality of Taytay, Province of Rizal.


I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay on second reading on August 18, 2025 and was passed on third and final reading on August 28, 2025, during the 8th Regular Session held on the 28th day of August 2025.


JULIETA M. JUANILLO
Board Sec. III – OIC
SB Secretariat Office

ATTESTED AND CERTIFIED TO BE DULY
ADOPTED BY HIS HONOR


HON. JAN VICTOR B. CABITAC
Municipal Vice Mayor / Presiding Officer

APPROVED BY HIS HONOR
DATE SEP 11 2025


HON. ALLAN MARTINE S. DE LEON
Municipal Mayor