



Republic of the Philippines
SANGGUNIANG BAYAN
Taytay, Rizal

DO No. 2301-001

ORDINANCE NO. 787 series of 2023

AN ORDINANCE RECLASSIFYING THE POSITION OF LIBRARIAN I UNDER THE OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN OF TAYTAY, RIZAL TO LIBRARIAN II UNDER THE SAME OFFICE AND CREATING TWO PLANTILLA POSITIONS FOR THE OPERATION OF THE MUNICIPAL LIBRARY

Authored and Sponsored by: Coun. John Tobit E. Cruz

WHEREAS, Section 444 No. 1 par. vii of R.A. 7160 provides that “Sangguniang Bayan shall determine the position and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, project, services and activities of the municipal government”;

WHEREAS, Section 76 of R.A. 7160 explicitly empowers the Local Government Unit (LGU) to design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability;

WHEREAS, the plantilla position of Municipal Librarian I existing under the Office of the Secretary to the Sangguniang Bayan has been long been vacant to this date, remains unfilled as no applicant would want to fill in thereto;

WHEREAS, the reclassification of the existing plantilla position of Librarian I, that remain non-functional and unutilized, to Librarian II is thus necessary, to better maximize existing appropriation made therefor;

WHEREAS, such enactment is necessary to attract potential applicants who would take the position relevant to the mandate of the Office of the Secretary to the Sangguniang Bayan of Taytay, Rizal;

WHEREAS, creating the additional positions of Administrative Assistant III and Administrative Aide II is necessary for the book maintenance and safekeeping;

NOW THEREFORE, BE IT ENACTED, as it is hereby enacted, by the 12th Sangguniang Bayan of Taytay, Rizal, in session duly assembled, that:

Section 1. Reclassification - The plantilla position of Librarian I (SG-11) under the Office of the Secretary to the Sangguniang Bayan of Taytay, Rizal is hereby reclassified. In lieu of the reclassification, the position of Librarian II (SG-14) is hereby created under the Office of the Secretary to the Sangguniang Bayan.

Section 2. Creation - To continue the operations of the Municipal Library, the plantilla position of Administrative Assistant I (Bookbinder III) with Salary Grade 7 (SG-7) and

Administrative Aide II (Bookbinder I) with Salary Grade 2 (SG-2) shall be created under the Office of the Secretary to the Sangguniang Bayan of Taytay, Rizal.

Section 3. Miscellaneous Provision - The new organizational chart of the Office of the Secretary of the Sangguniang Bayan of Taytay, Rizal, reflecting the plantilla positions herein created, as well as the level of competency or qualification standards prescribed therefore, including the respective duties and responsibilities to be performed thereunder, shall be appended to, and made as an integral part of this Ordinance.

Section 4. Reserved Lumpsum Appropriation - The appropriation allotted for the said position in the Annual Budget as reverted herein, shall be reserved as lumpsum appropriation under the Office of the Secretary of the Sangguniang Bayan in the Annual Budget FY 2023 for the needed plantilla position which shall be created by this Ordinance.


Section 5. Separability Clause - In case any part or provision of this Ordinance is declared invalid, the other parts or provisions not affected by the declaration of invalidity shall remain in force.

Section 6. Repealing Clause - Any ordinance or parts thereof, in conflict with the provisions of this Ordinance is hereby repealed or modified accordingly.

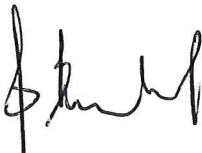
Section 7. Effectivity - This Ordinance shall take effect ten (10) days after posting on designated municipal transparency boards.

ENACTED, this 21st day of June, 2023, 3:16 PM at the Sangguniang Bayan Session Hall, Municipality of Taytay, Province of Rizal.


I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay on second reading on June 14, 2023 and was passed on third and final reading on June 21, 2023, during the 49th Regular Session held on the 21st day of June, 2023.


ATTY. STANLEE D. CALMA
Secretary to the Sanggunian

ATTESTED AND CERTIFIED TO BE DULY
ADOPTED BY HER HONOR


HON. SOPHIA PRISCILLA L. CABRAL
Municipal Vice Mayor / Presiding Officer

APPROVED BY HIS HONOR
DATE 31 JUL 2023


HON. ALLAN MARTINE S. DE LEON
Municipal Mayor 7/31/23 