



Republic of the Philippines
SANGGUNIANG BAYAN
Taytay, Rizal

DO No. 2208-014

ORDINANCE NO. 753 series of 2022

**AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE
MUNICIPALITY OF TAYTAY, RIZAL, REGULATING ITS USE AND
PROVIDING PENALTIES FOR VIOLATION THEREOF**

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Coun. Ma. Jeca B. Villanueva
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Coun. Jean Lalaine P. Calderon
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Coun. Ma. Elaine T. Leonardo
LnB Pres. Frank Luster L. Santos
SK Fed. Pres. Zyrell May B. Villanueva

WHEREAS, every Local Government Unit has its own seal that bears the exact form, content and colors depicting symbolisms distinct to the Municipality signifying its singular identity;

WHEREAS, Sangguniang Bayan ng Taytay Resolution 76 series of 1995 detailed the narrative description or symbolism of objects incorporated therein for proper visual representation of the proposed corporate seal of Taytay as a guide for this ordinance;

NOW THEREFORE, BE IT ORDAINED, as it is hereby ordained by the 12th Sangguniang Bayan of Taytay, Rizal, in session duly assembled, that:

Section 1. Short Title - This Ordinance shall be known as the **OFFICIAL SEAL OF THE MUNICIPALITY OF TAYTAY, RIZAL**.

Section 2. Symbolism - The Official Seal of the Municipality of Taytay shall only be used as presented below and shall bear the following symbols:



1. The entire seal is circular in shape where the words PAMAHALAANG BAYAN NG TAYTAY in black text appear on top of the outer circle and the words LALAWIGAN NG RIZAL, also in black text, appear on the bottom part with three dots on both sides. The background of the outer circle is colored yellow.
2. The upper portion of the inner circle bears five (5) stars colored yellow gold, which represent the five (5) Barangays of Taytay namely: San Isidro, Sta. Ana, Dolores, San Juan and Muzon.
3. The lower portion of the inner circle has a yellow gold ribbon that represents our national identity, bearing the words: REPUBLIKA NG PILIPINAS in black text.
4. The color of the background of the inner circle is light gray to neutralize all the colors present.
5. The center of the inside portion is a shield badge-shaped emblem that contains the following:
 - a. The upper part with white background has three (3) yellow gold stars superimposed to represent our service to GOD, COUNTRY and the PEOPLE.
 - b. At the center is the sun which is colored yellow gold, which represents our province and the fourteen rays represent the thirteen municipalities and 1 city of the Province of Rizal.
 - c. The left portion of the emblem is colored blue, with an image of a hand saw, chisel and hammer, representing the woodworks industry of our municipality which is one of the main industries in Taytay.
 - d. The right portion of the emblem is colored red, with an image of a sewing machine and a scissor which represents the garments industry, the primary industry in Taytay.

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Section 3. Usage of the Official Seal - Only the Local Government Unit of Taytay, its officials, employees and instrumentalities shall have the sole authority to use the Official Seal for the following official purposes:

1. As letter headings in all official communications and correspondences of the LGU;
2. As personality of the LGU-Taytay in all of its official affairs whether internal or corporate affairs and within or beyond its territorial jurisdiction;
3. To authenticate all official LGU documents, statutes, records, and administrative and executive issuances; and
4. As a graphic symbol to identify municipal properties, equipment, vehicles, signages, publications, websites, programs, initiatives, partnerships, sponsorships and tourism and promotional materials.

Section 4. Custodian of the Original Layout -The Secretary to the Sanggunian shall have the custody of the original layout of the Official Seal of the Municipality.

Section 5. Prohibited Acts on the Usage of the Official Seal - It shall be prohibited to:

a. By any act or omission, mutilate, deface, defile, trample on, or cast contempt with the intention to dishonor or ridicule upon the Official Seal of Taytay;

b. To display the Official Seal of Taytay under any frame or picture of a person or profile picture of social media accounts except for LGU or government official representations;

c. To display the Official Seal of Taytay in a platform or stage during programs or activities not directly or indirectly hosted by or partnered with the Local Government Unit of Taytay, unless upon the permission of the LGU;

d. To add any word, figure, mark picture, design, drawings, advertisement, or imprint of any nature which causes or likely to cause degradation on the Official Seal of Taytay;

e. To print, paint or attach representation of the Official Seal of Taytay whether full or partial on banners, shirts or other articles of merchandise, except upon for LGU or government official representations;

f. To use or display the Official Seal of Taytay as part of any advertisement or infomercial except when undertaken by the Local Government Unit of Taytay;

g. To use or display the Official Seal of Taytay as part of seminars, conferences, researches or any activity except when undertaken by the Local Government Unit of Taytay;

h. To be used for commercial or business purposes, except upon the authority of the LGU of Taytay;

i. To be used by any organization or association whether for legitimate purpose, except when approved by the Local Government Unit of Taytay;

j. To use the Official Seal of Taytay for unlawful purposes;

k. To use the Official Seal of Taytay as personal seal of any government official or employees; and

l. Any other circumstances similar in nature and analogous to those above-mentioned.

Section 6. Modification in the Design of the Municipal Official Seal - The Official Seal, its symbols, including its colors shall not be modified, unless:

By enactment of an ordinance modifying the same; and any modification shall be made in accordance with the vision of the Municipality and only once every five (5) years.

Section 7. The Dry Seal of the Local Government Unit of Taytay - There shall be an adopted official dry seal in authenticating or subscribing official and public documents or administrative and executive issuances.

The dry seal shall contain the official seal of the local government unit of Taytay.

Section 8. Prohibited Acts on the Usage of the Dry Seal - It shall be prohibited to:

- a. Use the dry seal by any office not under the LGU of Taytay;
- b. Affix the dry seal on a paper not authentic, not official and not public documents;
- c. Affix the dry seal on a document for unlawful purposes;
- d. Affix the dry seal on a document done outside the office or office hours;
- e. To use the dry seal as personal dry seal of any official; and
- f. Any other circumstances similar in nature and analogous to those above-mentioned.

Section 9. Penalty - Any person or persons who by acts or omission violates the provisions of this ordinance shall be penalized with the following:

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| 1. First Offense | Reprimand and fine of 500.00 |
| 2. Second Offense | fine of Php 1,000.00 |
| 3. Third Offense | fine of Php 2,500.00 or an imprisonment of not less than one (1) month nor more than six (6) months, or both at the discretion of the court. |

Furthermore, the penalty under this ordinance shall not prejudice the filing of a separate criminal, administrative or civil action against the offending party.

Section 10. Implementation - This Ordinance shall be self-executory. The Office of the Municipal Mayor shall be responsible for the implementation and enforcement of the provisions and penalties of this ordinance.

Section 11. Transitory Provision - All materials, papers, documents, communications or similar items bearing the Official Seal of the Municipality that will be produced, issued or made after the enactment of this Ordinance shall adhere to the provisions stated in Section 2 hereof.

Failure to adhere with the preceding paragraph or the use of other unofficial logos of the Municipality beyond 2023 shall be considered as a violation of this Ordinance except for those irreplaceable markings in buildings, establishments, markers and the likes.

Section 12. Separability Clause - Unlawful acts which are not covered by this ordinance, but punishable under existing laws, shall make this ordinance suppletory to such laws, unless the latter should particularly provide the contrary;

Section 13. Repealing Clause - All ordinances, resolutions, local executive orders or any administrative issuances found to be inconsistent with any provision of this ordinance are hereby repealed or modified accordingly.

Section 14. Effectivity Clause - This ordinance shall take effect fifteen (15) days after posting in conspicuous places in the Municipality and Barangay Halls within Taytay, Rizal.

ENACTED, this 2nd day of November, 2022, 2:45 PM at the Sangguniang Bayan Session Hall, Municipality of Taytay, Province of Rizal.

I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay on second reading on October 19, 2022 and was passed on third and final reading on November 2, 2022, during the 18th Regular Session held on the 2nd day of November, 2022.


ATTY. STANLEE D. CALMA
Secretary to the Sanggunian

ATTESTED AND CERTIFIED TO BE DULY
ADOPTED BY HIS HONOR


HON. PHILIP JEISON J. CRUZ
Municipal Councilor / Temporary Presiding Officer

APPROVED BY HIS HONOR
DATE 23 NOV 2022


HON. ALLAN MARTINE S. DE LEON
Municipal Mayor