



Republic of the Philippines
SANGGUNIANG BAYAN
Taytay, Rizal

DO No. 2207-001

ORDINANCE NO. 748 series of 2022

**AN ORDINANCE CONSTITUTING A LOCAL GOVERNANCE PARTNERSHIP
SYSTEM BETWEEN THE LOCAL GOVERNMENT UNIT AND THE PEOPLE
OF TAYTAY, RIZAL THROUGH THE ESTABLISHMENT OF A CIVIL
SOCIETY ORGANIZATION (CSO) DESK AND INSTITUTIONALIZING THE
TAYTAY PEOPLE'S COUNCIL, APPROPRIATING FUNDS THEREOF AND
FOR OTHER PURPOSES**

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WHEREAS, Article XIII, Section 16 of the Philippine Constitution also states that the right of the people and their organizations to effective and reasonable participation at all levels of social, political, and economic decision-making shall not be abridged, and that the State shall, by law, facilitate the establishment of adequate consultation mechanisms;

WHEREAS, Section 3(1) of the Local Government Code states that, "The participation of the private sector in local governance, particularly in the delivery of basic services, shall be encouraged to ensure the viability of local autonomy as an alternative strategy for sustainable development";

WHEREAS, Section 35 of the Local Government Code states that, "Linkages with People's and Non-Governmental Organizations. - Local government units may enter into joint ventures and such other cooperative arrangements with people's and non-governmental organizations to engage in the delivery of certain basic services, capability-building and livelihood projects, and to develop local enterprises designed to improve productivity and income, diversify agriculture, spur rural industrialization, promote ecological balance, and enhance the economic and social well-being of the people";

WHEREAS, DILG MC No. 2021-012 sets forth the guidelines for the establishment of Civil Society Organization Desk and the institutionalization of People's Council in the Local Government Units and later amended in Memorandum Circular 2021-054 dated May 19, 2021;

NOW THEREFORE, BE IT ORDAINED, by the 12th Sangguniang Bayan of Taytay, Rizal, in session duly assembled, that:

Section 1. Title – This Ordinance shall likewise be known as the “**TAYTAY PEOPLE’S COUNCIL ORDINANCE**”.

Section 2. Statement of Policy - The Municipality of Taytay, shall at all times adhere to the following principles of governance that the will of the Taytayeños can best be determined if the people will organize themselves to address their sectoral needs and common concerns; and shared responsibility in governing the Municipality of Taytay promotes empowerment of the citizenry and encourages participatory delivery of basic services. The Municipal government of Taytay, cognizant of the role and power of its citizens in taking part of community-building, prioritizes the inclusion of Civil Society Organizations in its policy-making and decision-making processes. It shall also at all times, ensure that the government shall be accountable to its people and that institutionalizing people participation is a huge leap towards good and accountable governance.

Section 3. Declaration of willingness to enter into partnership with NGOs and POs - The Municipal Government of Taytay hereby declares itself open to partnerships with duly accredited People’s Organizations and Non-Government Organizations within Taytay, Rizal in the conception, implementation and evaluation of government activities and functions.

Section 4. Definition of Terms - As used in this Ordinance, the following terms shall mean:

- (a) **Accreditation** - refers to the process of granting authorization, within 60 days from the organization of the newly elected sanggunian, to an organization for purposes of representation to a local special body. An organization may still be accredited after the prescribed 60-day period for other purposes, such as participation in local government programs.
- (b) **Accredited Organization** - refers to an organization that obtains an accreditation certificate or certification from the Department of Social Welfare and Development (DSWD), Department of Agriculture (DA), Department of Interior and Local Government (DILG), or any other national government agency (NGA) that is empowered by law or policy to accredit such organizations.
- (c) **Business Group** - refers to a non-stock corporation composed of businesses in the same industry established to pursue the interest of the industry. Chambers of commerce and industry associations fall in this category.
- (d) **Civic Organization** - refers to any local service club, fraternal society or association, volunteer group, or local civic league or association not organized for profit but operated exclusively for educational or charitable purposes, including the promotion of community welfare, and the net earnings of which are devoted exclusively to charitable, educational, recreational or social welfare purposes.
- (e) **Civil Society Organization (CSO)** - refers to a non-state and non-profit association that works to improve society and the human condition. Basic types of CSOs include non-governmental organizations, people’s organizations, civic organizations, cooperatives, social movements, professional groups, business groups, and people’s councils. In this Memorandum Circular, the terms “CSO” and “organization” are used interchangeably.
- (f) **Cooperative** - refers to an autonomous and duly registered association of persons with a common bond of interests who have voluntarily joined together to achieve their social, economic, and cultural needs and aspirations and making equitable contributions to the capital required, patronizing their products and services and accepting a fair share of risks and benefits of the undertaking in accordance with the universally accepted cooperative principles.
- (g) **Directory** - refers to a document that contains a profile of CSOs in a local government.

- (h) **Indigenous People's Organization (IPO)** - refers to a private, non-profit, voluntary organization of members of indigenous cultural communities (ICCs) or indigenous people (IPs), which are accepted as representatives of such ICCs or Ips.
- (i) **Inventory** - refers to the process of gathering CSO information from, among others, CSO networks, the DILG Provincial CSO Network Map, and other NGAs empowered to accredit or register CSOs. The output of this process is a Directory.
- (j) **Local Special Bodies (LSBs)** - refers to the Local Development Council (LDC), Local Health Board (LHB), Local School Board (LScB), and Local Peace and Order Council (LPOC).
- (k) **Non-Governmental Organization** - refers to a non-stock, non-profit organization that works with different sectors and communities, promoting their general welfare and development, providing a wide range of services for people's organizations, foundations, and independent research institutions fall in this category.
- (l) **Partisan Politics** - shall refer to any activity statement or manifestation which solely or primarily serves to campaign for or against any particular political party or any candidate for any elective public office.
- (m) **People's Council** - refers to a body composed of representatives from CSOs that may identify their principal and alternate representatives in various local government councils, committees, task forces or special bodies where they sit as members, depending on the sanggunian resolution or ordinance recognizing the People's Council and stating its rights and privileges.
- (n) **People's Organization** - refers to an independent, bonafide association of citizens with demonstrated capacity to promote public interest and with an identifiable leadership, membership and structure. People's organizations are often formed among the disadvantaged sectors of society such as the farmer-peasant, artisanal fisherfolk, workers in the formal sector and migrant workers in the informal sector, indigenous people and cultural communities, women, persons with disabilities, senior citizens, victims of calamities and disasters, youth and students, children, and urban poor.
- (o) **Professional Group** - refers to a duly incorporated non-stock corporation of registered professionals established for the benefit and welfare of the professionals of one discipline, for the advancement of the profession itself and for the other professional ends.
- (p) **Recognized Organization** - refers to an organization allowed by the sanggunian to participate in a local special body for purposes of meeting the minimum requirements of membership. An organization may only be recognized if it meets all the criteria except for registration.
- (q) **Registered Organization** - refers to an organization that obtains registration from the Securities and Exchange Commission (SEC), Cooperative Development Authority (CDA), Department of Labor and Employment (DOLE), or the Department of Human Settlements and Urban Development (DHSUD).
- (r) **Sector** - refers to a sociological, economic, or political subdivision of a society operating in Taytay.
- (s) **Social Movement** - refers to a large informal grouping of individuals or organizations that aims to affect social change through sustained, organized and collective action. Some social movements are not permanent institutions but instead tend to coalesce, pursue their aims, and then dissolve. Religious movements and church-based organizations are included in this category.

Section 5. Rights and Privileges of Recognized NGOs and POs - Following existing statutes, CSOs are enjoined to apply for accreditation with the Municipal Government of Taytay. However, those who will not be accredited can still seek to be recognized to be part of the Taytay People's Council but cannot be eligible to participate in the selection of Local Special Bodies following the DILG Memorandum. Recognized NGOs and POs may work hand in hand with the LGU thru the Taytay People's Council, among other avenues, and they may also enter into joint ventures and other cooperative undertakings with the Municipal Government of Taytay to engage in the delivery of certain basic services, capability-building and livelihood projects, and to develop local enterprises designed to improve productivity and income, promote ecological balance, and

enhance the economic and social well-being of the people within the framework of equitable and sustainable development.

Coalitions, Federations of NGOs and POs shall not be entitled to a separate recognition to the Taytay People's Council to maintain the independence of individual organizations.

The Sangguniang Bayan, however, may from time to time, and in consultation with the Taytay People's Council, impose such other requirements and conditions for recognition as it may deem appropriate to best adhere to the principles behind this ordinance.

Section 6. Creation of Taytay Civil Society Organization (CSO) Office - There shall be created the Municipal CSO Office that shall serve as a venue for CSOs operating within Taytay, Rizal to address their issues and concerns.

6.1 Location - The CSO Office shall be located in a strategic area in the Municipal Hall that is easily accessible, especially to persons with disability;

6.2 Provision of Supplies, Furniture and Equipment - The Municipal Government of Taytay shall provide the following supplies and equipment to operationalize the CSO Office: desk, cabinet, or designated storage place where files could be safely kept and maintained, monitoring tools, computer, printer and other office supplies required to fulfill the official duties of the Municipal CSO Desk Officer.

Section 7. Municipal CSO Desk Officer and Taytay People's Council Secretariat - There shall be appointed the following personnel:

7.1 Municipal CSO Desk Officer - The Municipal Mayor shall appoint a CSO Desk Officer, who shall be a regular employee of the Municipal Government of Taytay and shall not have been a candidate in a national, municipal, or barangay election, whether regular or special, for a period of one (1) year immediately preceding the appointment;

7.2 Taytay People's Council Secretariat Head - The Municipal Mayor shall appoint a TPC Secretariat Head from among those nominated by the Taytay People's Council. The TPC shall nominate at least three (3) nominees to be endorsed to the Municipal Mayor for appointment. The TPC Secretariat Head may be a regular or casual employee of the Municipal Government of Taytay and shall not have been a candidate in a national, municipal, or barangay election, whether regular or special, for a period of one (1) year immediately preceding the appointment. The TPC Secretariat Head shall perform the clerical duties for the council and assist the CSO Desk Officer in the his/her performance of duties in matters that involve the Taytay People's Council.

Section 8. Powers and Duties of the CSO Desk Officer - The appointed CSO Desk Officer shall be in-charge of the following functions:

- (a) Assist CSOs intending to apply for municipal accreditation thru the Sangguniang Bayan, provide mechanisms to ensure proper representation of CSOs in local special bodies, facilitate the organization of sectoral clusters, election of the sectoral representatives, and in the organization of the Taytay People's Council;
- (b) Mobilize and ensure participation of recognized, registered and accredited CSOs in the various processes and activities of the local government, particularly in planning, budgeting, monitoring and other service delivery areas;
- (c) Coordinate with the established Taytay People's Council, the holding of regular meetings, and other relevant activities of the CSOs;
- (d) Monitor, through the Taytay People's Council, CSO participation in the programs, projects and activities of the local government;
- (e) Prepare and submit monitoring reports to the Sangguniang Bayan, through the Committee on Accreditation, and to the MLGOO;

- (f) To assist unregistered/new CSOs in having their organizations registered with national government agencies;
- (g) Organize unregistered sectors.

Section 9. Formation of Sectoral Clusters - The Sangguniang Bayan ng Taytay, through the CSO Desk Officer, shall issue a Notice of Call for Formation of Sectoral Clusters to all CSOs operating within the Municipality of Taytay, Rizal. The CSO Desk Officer and the SB Secretariat shall see to it that copies of the Notice of Call for Formation of Sectoral Clusters are prominently posted in conspicuous places and all Barangay Halls within the Municipality. The same shall also be posted in the Taytay LGU website, social and/or print media, if applicable.

9.1 Requirements - Every duly recognized organization seeking to join the Taytay People's Council must select a sectoral federation and shall submit one (1) copy of each of the following requirements to the Sangguniang Bayan, through the CSO Desk Officer:

- (a) Sectoral Federation Membership Form which shall indicate the sector their organization falls under;
- (b) Letter of intent to be included as a member of a Sectoral Federation;
- (c) Proof of valid Municipal Accreditation by the Sangguniang Bayan of Taytay.

9.2 Sectors - The Sectoral Federations shall represent sectors, such as, but not limited to:

- a. Arts and Cultural;
- b. Cooperatives;
- c. Disaster Risk Reduction and Management groups;
- d. Farmers;
- e. Fisherfolk;
- f. Garments Industry;
- g. Health services;
- h. Homeowners;
- i. LGBT+;
- j. MSMEs;
- k. Peacekeeping groups;
- l. Persons with Disabilities (PWDs);
- m. Senior Citizens;
- n. Solo Parents;
- o. Transportation;
- p. Urban Poor;
- q. Women;
- r. Woodworks Industry;
- s. Workers in the formal sector;
- t. Workers in the informal sector;
- u. Youth and Students; and
- v. Other CSOs identified by the Committee on Accreditation.

A sector may be added by the Committee on Accreditation upon the assessment of all the applications for accreditation or recognition and identifying legitimate organizations representing a budding or any other existing sector not yet identified in this section.

9.3 Composition - A Sectoral Cluster shall be composed of at least two (2) duly recognized organizations representing the sector.

Section 10. Selection of Sectoral Representatives to the People's Council Board - The CSO Desk Officer, in close coordination with the Committee on Accreditation, shall facilitate the election of one (1) sectoral representative in each of the sectoral federations and call for a convention of all sectoral clusters to facilitate the elections of the sectoral representatives.

All elected Sectoral Representatives shall serve for a period of one (1) year starting from the day of his/her election. An incumbent sectoral representative cannot be re-elected neither for

the same sector nor for a different sector to give opportunity to other members. No person shall be allowed to represent more than one sector.

Section 11. Creation of the Taytay People's Council and Board – The Taytay People's Council shall be composed of all duly recognized and accredited organizations represented by their Sectoral Representatives. Upon the selection of the Sectoral Representatives per sectoral cluster, the Taytay People's Council shall be formed and formally recognized by the Sangguniang Bayan, thru a Resolution, identifying the duly elected sectoral representatives and conferring their roles as legitimate representatives of their respective sectors as Board Members of the Taytay People's Council Board through which their rights, privileges and responsibilities under this Ordinance may be exercised.

Recognition once granted to the Taytay People's Council, shall not be withdrawn except upon an action of a petitioner to the Sangguniang Bayan and upon showing that the Taytay People's Council no longer possesses most of the foregoing qualifications or has allowed itself or any of its members to engage primarily in, or to be used primarily for, religious purposes and/or partisan political activities, subject to the appropriate action of the Sangguniang Bayan.

Section 12. Structures and Internal Rules - The Taytay People's Council Board shall determine its own organizational structures and internal rules, but shall at all time provide for adequate consultation mechanisms for purposes of obtaining the views and suggestions of all parties or movements, government employees organizations, other non-accredited but legitimate NGOs and POs, and accredited NGOs and POs which are not members of the Council; provided, that no such political party, government employees organization or non-accredited NGO and PO may be nominated by the council for membership in the local special bodies nor may they be granted the rights and privileges of accredited NGOs and POs under this Ordinance.

The Sangguniang Bayan shall not entertain and exercise jurisdiction over internal and/or interorganizational conflicts within the Taytay People's Council.

All NGOs and POs previously accredited for the selection of representatives to the Local Special Bodies before the enactment of this ordinance are automatically recognized as part of the Taytay People's Council.

Section 13. Powers, Duties and Responsibilities of the Taytay People's Council - Upon recognition, the Taytay People's Council may, in accordance only with its policies and internal rules, may elect from among its member organizations only its representatives to all the Municipality of Taytay's government bodies, boards, councils, committees, task forces special government bodies and other similar work groups which the Municipal government or the national laws may hereinafter create.

Member organizations, represented by their sectoral representatives elected to the Taytay People's Council Board, shall have the sole prerogative to choose from among their bona fide members, the persons that shall sit in the boards, councils, committees, task forces and/or special bodies concerned.

Participation of the Taytay People's Council or any of its member organizations in the conception, implementation and evaluation of government activities and functions shall be without any compensation or remuneration. The Municipal Government, however, shall provide for the necessary office spaces, facilities and equipment for said participation of the People's Council. Representatives of the Taytay People's Council Board may observe, vote and participate in the deliberation, conceptualization, implementation and evaluation of projects, activities and programs of the Municipal Government, propose legislations and/or act as the people's representatives in the exercise of their constitutional rights to information on matters of public concern.

Sectoral Representatives of the Taytay People's Council shall elect from themselves one representative for each Standing Committees of the Sangguniang Bayan ng Taytay that are

justifiably related to the sector they represent. The list of representatives per Standing Committee shall be submitted to the Sangguniang Bayan thru the CSO Desk Officer. The representative may be invited in Committee hearings to serve as an ex officio committee member without any compensation. The representative shall be included in determining the presence of a quorum, participate in the deliberation and may vote at the committee level.

Section 14. Duties and Responsibilities of the People's Council Board - The Taytay People's Council Board shall have the following responsibilities:

- (a) Ensure that all their member organizations are adequately represented in the Taytay People's Council;
- (b) Represent the sector in committee hearings involving issues affecting their sector;
- (c) Actively participate in the planning, implementation and monitoring of the projects, programs, and activities in the local government;
- (d) Propose legislation and participate and vote at the committee level of the Sangguniang Bayan;
- (e) The Council's representative in the local development council shall assist in mobilizing people's participation in every local development effort;
- (f) Guarantee the autonomy of the Taytay People's Council and its member organizations by not allowing it to be influenced or used for purposes of partisan politics or religious purposes;
- (g) Ensure their strict adherence to the Sanggunian Resolution as stated in Section 11 of this Ordinance providing for the Council's rights and privileges, provided that it does not limit their right to responsibly participate in local governance processes; and
- (h) Elect a member as a nominee to the Provincial People's Council, if applicable.

Section 15. Non-Partisan Nature of the Taytay People's Council – The Taytay People's Council shall not engage in, or allow itself or its member organizations to be used for purposes of partisan politics and shall adopt such measures to ensure that it is adequately shielded from any political partisanship or influence.

Section 16. Right to Self-Organization - It shall be the joint responsibility of the Municipal Government of Taytay and the Taytay People's Council to organize the Taytayenos into cooperatives, interest groups, non-government organizations, sectoral organizations and/or people's organizations, or to encourage and support their own efforts towards self-organization to address their common concerns, to promote their common welfare, and to serve the people of the Municipality of Taytay and their respective communities.

Section 17. Funding - An annual appropriation of a minimum of Two Hundred Fifty Thousand Pesos (₱ 250,000.00) to a maximum of One Million Pesos (₱ 1,000,000.00) shall be appropriated for purposes of establishing the Taytay People's Council, holding of the yearly Youth Congress, community organizing, establishment of cooperatives, people's and non-government organizations and other activities which promote and advance the people's right to self-organization.

No part of the public funds, however, shall be used to support any activity which is intended for religious purposes or as a form of partisan politics. In no case shall funds be used other than for organizing purposes as defined by the Taytay People's Council and approved by the Sangguniang Bayan through a resolution.

Section 18. Public Hearings and Consultations, Referenda and Plebiscites - It shall be the principal obligation of the Municipal Government of Taytay to conduct regular public, barangay and sectoral hearings and consultations on matters affecting the general welfare, and/or submit all controversial issues and legislations to the people in a referendum or plebiscite specially called for the purpose, upon a majority vote of the Sangguniang Bayan and subject to the provisions of existing laws.

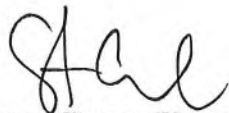
Section 19. Repealing Clause - All Resolutions, Ordinances and Executive Orders, or provisions thereof, which are inconsistent with any of the provisions hereof are hereby repealed, amended or modified accordingly.

Section 20. Separability Clause - Should any provision of this Ordinance be subsequently declared unconstitutional, the rest of the provisions not so declared shall remain to be in full force and effect.

Section 21. Effectivity Clause - This Ordinance shall take effect immediately upon approval and posting in conspicuous places and in all the Barangay Halls within the Municipality of Taytay, Rizal.

ENACTED, this 7th day of September, 2022, 5:24 PM at the Sangguniang Bayan Session Hall, Municipality of Taytay, Province of Rizal.

I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay on second reading on August 31, 2022 and was passed on third and final reading on September 7, 2022, during the 10th Regular Session held on the 7th day of September, 2022.


ATTY. STANLEE D. CALMA
Secretary to the Sanggunian

ATTESTED AND CERTIFIED TO BE DULY
ADOPTED BY HER HONOR


HON. SOPHIA PRISCILLA L. CABRAL
Municipal Vice Mayor/Presiding Officer

APPROVED BY HIS HONOR
DATE 28 SEP 2022


HON. ALLAN MARTINE S. DE LEON
Municipal Mayor